



ADVANCED PLACEMENT EXAMS 2022

INDORE, INDIA

TEST CENTER: THE EMERALD HEIGHTS INTERNATIONAL SCHOOL

Center Address: OPP. AKASHWANI, AB ROAD, RAU, INDORE.

AP Coordinator: VANDANA MURJANI

AP Coordinator's Email Address: counselor@emeraldheights.edu.in

AP Coordinator's Contact Phone: 9425009942, 6262045310

Contact Hours: Monday to Friday: 10:00 am – 3:00 pm

Registration & Payment Deadline: Registration opens on Sept 20th, 2021. **Deadline to pay and register is Nov. 5th, 2021**
 Register for regular (May 2-13, 2022). **PLEASE NOTE: OUR CENTER IS CLOSED FOR LATE TESTING**

AP Exam Fee: Regular Testing Exam: Rs. **13,500/-** per AP Exam

Refund Policy: **IN THE EVENT OF CANCELLATIONS OR NO SHOW, INR 500/- OF THE TOATAL EXAM FEE WILL BE REFUNDED.**

REGISTRATION & PAYMENT INSTRUCTIONS

Complete ALL STEPS BELOW (register online and pay test center) by **Nov 5** to reserve your seat. The Test Center will provide an AP Admission Ticket by December 30th, 2021, as a confirmation that your seat is reserved.

IF YOU REGISTER ONLINE WITH THE COLLEGE BOARD BUT DO NOT PAY THE TEST CENTER, YOU WILL NOT BE ABLE TO TEST.

IF YOU PAY BUT DO NOT COMPLETE ONLINE REGISTRATION, YOU WILL NOT BE ABLE TO TEST.

TO START: Use a phone, tablet, or computer to complete registration online with the College Board (Steps 1 - 5)



1 SIGN IN TO MY AP

Sign in to myap.collegeboard.org using the same College Board student account login you have used to view AP, SAT, or PSAT scores, or to register for the SAT.

❶ Forgot your login info? Follow the “Forgot username or password?” links to reset them.

❷ Don’t have a student account yet? Click the **Sign up** link. **IMPORTANT:** Create your College Board account using the same email you will provide to the test center.

❸ Having technical issues? Contact AP: **Online**

Inquiry: cb.org/apstudentinquiry



2 JOIN AN EXAM

Click the **Join a Course** or **Exam** button.



3 SUBMIT YOUR JOIN CODE

Check the India AP Exam schedule on <http://ap-india.org>. Enter the unique join code for each regular or late testing exam you wish to take at this test center and click **Submit**. (Repeat for each exam you wish to take.)

REGULAR TESTING: MAY 2 – MAY 13, 2022 (SELECT THE APPROPRIATE CODE)		
<ul style="list-style-type: none"> AP Biology: X3LRX4 AP Calculus AB: 9VM7WA AP Calculus BC: ZVQQVZ AP Chemistry: ADQDLN AP Comp Science A: GZA2GV AP Comp. Govt and Pol : VA2D94 	<ul style="list-style-type: none"> AP Human Geography: AJAGGD AP Macroeconomics : XYDPZV AP Microeconomics: V4JWMY AP Eng Lang and Comp: 9J9E36 AP World History: 6JQEXQ 	<ul style="list-style-type: none"> AP Physics 1: N9N33R AP Physics 2: L9E9ZQ AP Physics C: E &M- XX7E44 AP Physics C: Mechanics: WM6W92 AP Psychology: 4VQZMX AP Statistics: 733EVM AP Environ. Sc.: 6N6DG3

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4 VERIFY EXAM INFORMATION

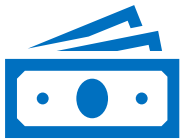
Confirm the exam name, exam date, and test center name are what you want. Click the **Join a Course or Exam** button.



5 FILL OUT REGISTRATION INFORMATION

The first time you register in My AP, you'll need to fill out some registration information. Provide accurate information – this will be on your personalized AP labels for exam day. You only have to do this once.

Repeat steps **2** - **4** for each exam you wish to take.



6 PAY TEST CENTER WITHIN 3 BUSINESS DAYS OF COMPLETING ONLINE REGISTRATION OR by NOVEMBER 1ST, 2021, WHICHEVER COMES FIRST. EMAIL YOUR PAYMENT DETAILS TO THE TEST CENTER COORDINATOR SO THAT THE TEST CENTER MAY MATCH YOUR PAYMENT TO YOUR ONLINE REGISTRATION.

FILL IN THE INFO BELOW AND EMAIL TO THE TEST CENTER COORDINATOR:

- Student First Name: _____
- Student Last Name: _____
- Student Primary Email (same as on your College Board account): _____
- Student Mobile: _____
- Student Date of Birth (DDMMYYYY): _____ (see age acknowledgement below)
- List All Exams You Registered for Online:
 - REGULAR TESTING: May 2– May 13, 2022: _____
 - How will you pay? Demand Draft
 - Demand Drafts are to be issued in the name of ... Please visit the test center to drop in the demand draft
 - DD or Bank Transfer No. (as applicable) _____
 - DD Issuing Bank or Bank Name (as applicable) _____

Payment can be made only by Demand Draft, drawn in favour of EMERALD HEIGHTS ACADEMY & REALTY PVT. LTD. payable at Indore. You can submit the DD in person, or send it by post, with Student's Name, Father's Name and School/City at the backside of the DD. If sending by post, please include the printed copy of your application form, so that the payment can be matched with your registration. The envelope must mention the name of the AP coordinator in order to avoid any confusion.

IMPORTANT: ALL APPLICANTS MUST SHARE THE FOLLOWING DETAILS WITH THE TEST COORDINATOR: STUDENTS FULL NAME, SCHOOL'S NAME, CLASS, FEE AMOUNT PAID, with the number of subjects registered.

BY PAYING THE TEST CENTER, YOU ACKNOWLEDGE YOU HAVE READ AND UNDERSTOOD ALL AP EXAM TEST CENTER POLICIES:

- I acknowledge that I will be under 21 years old (born after May 31, 1999) at the time of taking any AP Exams in May 2021.
- I acknowledge that I will need to pay the test center and register online with the College Board by the stated deadline to complete my AP Exam registration and receive an Admission Ticket from the test center, or I will not be able to test.
- I acknowledge that I have read and agree to test center policies above, with respect to payment deadline, payment instructions, refunds and cancellations.
- I acknowledge that I will bring my Admission Ticket along with an original, VALID PASSPORT or AADHAR CARD to the test center on exam day, or I will not be able to test.
- Photocopies of the ID will not be accepted.
- Plan visa applications or ID renewals in advance,
- Must ensure that you have valid ID in hand on test day.

